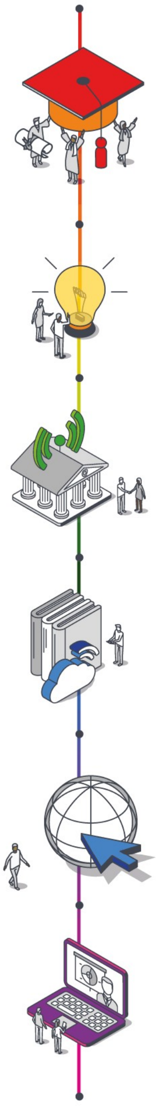
Schools ICT

Outstanding *educational IT services* in the South East

Implementing Multi-Function Authentication

What Happens on the Day?



If you are a Premier IT10/IT10a Customer, then a Local Support Technician will be onsite from approximately 8:30am on your scheduled date. The Technician will be ready to support staff with logging in and setting up their Multi-Factor Authentication (MFA).

PLEASE NOTE: We strongly encourage all staff to do this before the day to avoid any period where you will be unable to access your emails. You can do this by following this guide (Also available via the QR code below):

From the early morning on the date of enabling MFA, staff will be prompted to setup/configure MFA upon logon. Staff will need to follow the instructions using the Microsoft/Google Authenticator App (Preferred) or Text Message/SMS. Doing this will generate your first 6-digit code for entry.

SCAN ME

Note. There is a tick box that we would recommend ticking on each machine you regularly use stating “Remember for 14 days”. Ticking this box will ensure you are not asked for a code on that specific machine or logon for 14 days. If you choose not to tick this box or logon regularly to different devices, then you will be asked to enter a 6-digit code from the Microsoft/Google Authenticator App or Text Message each time you login.